

British Chamber of Commerce | EU & Belgium

AGM April 24th 2024 - PROXY VOTING FORM

Name of Member Representative appointing proxy: _____

Name of Member Company: _____

Before completing this notice, please read the explanatory notes overleaf.

I hereby appoint (Name): _____

of (Member Company): _____

to vote on my behalf at the **Annual General Meeting** to be held on **April 24th 2024** and at any adjournment of the meeting.

If you have any difficulty with identifying someone to act as your proxy, please contact the Secretariat at info@britcham.eu for assistance.

This proxy notice is to be used in respect of the agenda items below as follows:

Item	For	Against	Abstain
1. To approve the minutes of the EGM on September 13 th 2024.			
2. To approve the Accounts for the period April 5 th 2022 to December 31 st 2023 and discharge the directors from their fiduciary responsibility for this period.			
3. To approve and adopt the changes to the Articles of Association: <ul style="list-style-type: none">– to provide for Co-Presidents.– to make other administrative amendments.			
4. To accept the resignation of the President and ratify the appointment of the Co-Presidents.			
5. To note the resignation of the Vice-President.			
6. To confirm any new Directors recently co-opted to the Board.			

** mark the appropriate box with an 'X'*

Unless otherwise instructed, the proxy may vote on the resolutions set out above as he or she thinks fit or abstain from voting. I direct that my proxy may vote (or abstain from voting) as he or she thinks fit on any other matter which may properly be put to the meeting.

Signed:

Date:

At the heart of Business in Europe

Notes to the Proxy Form

1. As changes to the Articles of Association are being presented to the General Assembly for approval, Belgian law requires that 2/3 of the voting membership need to be present, in person or by proxy, to validly decide on these changes.
2. Each Member shall have the right to give a proxy to another Member to be represented at a meeting of the General Assembly. No Member may hold more than two (2) proxies.
3. The proxy may exercise all or any of your rights to attend, speak and vote at a general meeting. Only one vote is allowed per member company. You can only appoint a proxy using this form and the procedures set out in these notes.
4. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be revoked.
5. To direct your proxy how to vote on the resolutions, mark the appropriate box with an “X”. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy may vote (or abstain from voting) as he or she thinks fit in relation to the limited range of additional resolutions which may be put before the meeting. These include for example:
 - i. resolutions to deal with procedural aspects of the meeting such as the calling of a poll or a decision to adjourn.
 - ii. resolutions proposing amendments to the items listed in the notice of the meeting, noting that the circumstances in which amendments can be made are very limited.
6. **To appoint a proxy using this form a copy must be:**
 - i. Completed and signed by you.
 - ii. Sent by email to info@britcham.eu. Your email must contain your name and business address for identification purposes.
 - iii. Received by the British Chamber of Commerce | EU & Belgium no later than 09.30 CET on April 24th 2024.
7. If you wish to change your instructions, you may submit another proxy voting form. The appointment received last before the latest time for the receipt of proxies will take precedence.
8. To revoke your proxy instructions, send an email to the email address at 6(ii) above clearly stating that the instructions are revoked and ensure that the notice is received by the British Chamber of Commerce | EU & Belgium no later than 09:30 CET on April 24th 2024.