

[ACOMPAGNIE]

FINANCIAL STATEMENTS

The British Chamber of Commerce in Belgium

Foreign entity

For the period from 1st January 2021 – 31st December 2021

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1 Balance sheet and profit and loss accounts

The BCCB balance sheet reveals an equity of 135.038,30 EUR. The total assets amount to 298.491,36 EUR.

These figures relate to the period from 1 January 2021 to 31 December 2021. The profit for the financial year amounts to 46.234,79 EUR.

1.1 Balance sheet at 31 December 2021

	2021	2020
	EURO	EURO
FIXED ASSETS	35.630	36.286
CURRENT ASSETS		
Trade debtors	83.854	133.936
Other amounts receivable	0	0
Bank balances and cash	176.311	156.737
Deferred charges and accrued income	2.696	914
TOTAL CURRENT ASSETS	262.861	291.587
TOTAL ASSETS	298.491	327.873
ACCUMULATED FUNDS		
Opening balance	88.804	101.933
Surplus/Deficit for the year	46.235	-13.129
TOTAL FUNDS	135.038	88.804
CURRENT LIABILITIES		
Trade debts	28.727	20.985
Taxes, remuneration and social security	15.603	20.720
Accrued charges and deferred income	119.123	197.365
TOTAL CURRENT LIABILITIES	163.453	239.070
TOTAL LIABILITIES	298.491	327.873

1.2 Statement of income and expenditure at 31 December 2021

	2021	2020
	EURO	EURO
OPERATING RESULT		
Members' subscriptions	495.674	572.436
Result from events	40.091	57.987
Other income	91.615	23.710
Provision for uncollectables	-12.319	-1.865
TOTAL OPERATING RESULT	615.061	652.269
OPERATING CHARGES		
Services and other goods	-305.100	-416.918
Personnel costs	-226.100	-209.547
Depreciation/Bad debt reversal	-13.299	-12.757
Other operating income/ expenses	-22.947	-24.692
Financial income/expenses	-1.379	-1.484
TOTAL OPERATING CHARGES	-568.826	-665.398
OTHER INCOME/COSTS		
Cancellation of events/memberships	0	0
Extraordinary costs	0	0
TOTAL OTHER INCOME/COSTS	0	0
SURPLUS/DEFICIT FOR THE YEAR	46.235	-13.129

2 Notes to the financial statements

2.1 Summary of significant accounting policies

The accounts are prepared according to the Belgian accounting principles, based on the EC Directive, and laid down in the law of July 17, 1975, the Royal Decree of 30 January 2001 and subsequent Royal Decrees.

Fixed assets

Fixed assets are valued at acquisition cost and recorded in the balance sheet at that amount, after deduction of the relative depreciation and amounts written off.

Depreciation is calculated based on cost using the straight-line method over the estimated useful life of the assets. The new 2020 leasehold improvements are depreciated to the length of the lease, in casu 8 years. Website costs are depreciated over a 3-year period.

Receivables

Receivables are stated at the nominal value less depreciation for projected losses based on an individual assessment.

Receivables in foreign currency are translated at the exchange rate applying at closing date of the accounts.

Amounts payable

Accounts payable are stated at the nominal value less depreciation for projected losses based on an individual assessment.

Amounts payable in foreign currency are translated at the exchange rate applying at closing date of the accounts.

Revenue recognition

According to article 33, Royal Decree of 30 January 2001, income should be accounted for irrespective of the date when it is received.

The BCCB considers revenue realised or realisable and earned when it has persuasive evidence of an arrangement, the services have been provided to the client, the sales price is fixed or determinable and collectability is reasonably assured.

New Code of Companies and Associations

On 1 May 2019, a completely new Belgian Code of Companies and Associations was launched.

For existing companies, the new code will apply as from 1 January 2020, with the possibility to opt in earlier. At the time when the articles of association are changed for the first time after the date of 1 January 2020 (and at the very latest by 1 January 2024), companies need to align their articles of association.

2.2 Mandate and work procedures

A statutory Auditor member of the I.R.E. is not appointed as the threshold provided by law is not exceeded.

An association not exceeding more than one of the following criteria do not have to appoint a statutory auditor:

- Annual average of workforce (in full-time equivalents): 50
- Total annual income, other than exceptional income (excl. VAT): 9.000.000,00 EUR
- Balance sheet total: 4.500.000,00 EUR

Associations with an annual average of workers exceeding 100 should always appoint a statutory auditor.

However, following art.55 of the bylaws of the BCCB the financial statements should be reviewed at least once a year by one or more either registered external accountants or registered external auditors. The BCCB has chosen to appoint Acompagnie to provide general accounting assistance and coordinate the preparation of the financial statements.

They liaise closely with both the Executive Director and the Honorary Treasurer.

The enclosed financial report has been produced on the basis of the elements provided by The British Chamber of Commerce in Belgium to Acompagnie. We have reviewed all asset and liability accounts when important for the preparation of this report.

This means that this report does not include an audit in accordance with the generally accepted auditing standards, enforced by the Institut des Reviseurs d'Entreprises (registered external auditors). Accordingly, we are not able to express a legal audit opinion on these financial statements.

2.3 Annual Accounts

Non-profit institutions founded abroad in a valid manner in accordance with the laws of the State to which they belong, and which open one or more centres of operations in Belgium (hereafter referred to as a “foreign NPI”) are also subject to certain publication obligations in Belgium with regard to their annual accounts. These obligations vary depending on whether the foreign NPI in question can be regarded as small, large or very large.

Foreign **associations and foundations** with a branch in Belgium are required to file their annual accounts for the last completed financial year with the National Bank of Belgium, in the form in which those accounts were prepared, audited and published according to the law of the State under which the association is incorporated.

Source: CCA Art. 3:50 and Art. 3:54.

The obligation to file the annual accounts with the National Bank of Belgium applies to the foreign association or foundation and not to its branch in Belgium, if the branch exceeds one of the criteria listed in Article 3:47, §2 and Article 3:51, §2 of the CCA respectively, on the balance sheet date of the last closed financial year.

Criteria

- Annual average of workforce (in full-time equivalents): 5
- Total non recurrent annual income (excl. VAT): 334.500,00 EUR
- Balance sheet total (Assets/Liabilities) : 1.337.000,00 EUR

As the BCCB does not pass the above criteria for being a large NPI, it need not publish its annual accounts with the National Bank of Belgium.

2.4 Analyses

2.4.1 Assets

Fixed Assets (22-28) 35.630,39 EUR

Intangible assets

The net amount of the intangible assets amounts to 9.154,49 EUR. The amount can be split as follows:

- Software & Website 9.154,49 EUR

Tangible assets

The net amount of the tangible assets amounts to 26.475,90 EUR. The amount can be split as follows:

- Computer equipment 1.332,88 EUR
- Computer software 0,00 EUR
- Office equipment 875,71 EUR
- Renovation and construction work – Rented office 21.394,51 EUR
- Financial assets 2.872,80 EUR

Depreciation has been calculated according to Belgian accounting standards and general practice, in other words:

- Computer equipment 20,00% - 33,33%
- Computer software 33,33%
- Office equipment 20,00%
- Other 12,50%

We recorded depreciation for the year 2021 for an amount of 13.298,76 EUR.

Trade receivables (40) 83.854,22 EUR

The outstanding trade receivable can be split as follows:

- Current receivables 83.854,22 EUR

There is a decrease of trade debtors from 133.936,12 Euro end of 2020 to 83.854,22 Euro end of 2021.

Other receivables (41) 0,00 EUR

There were no other receivables at year-end.

Cash and bank (55) 176.310,71 EUR

The bank and cash amounts are composed of:

- Current account ING (EUR)	102.290,63 EUR
- Saving account ING (EUR)	75.772,91 EUR
- ING (GBP)	154,33 EUR
- ING Flexions (EUR)	4,03 EUR
- Petty Cash	7,93 EUR
- PayPal	-1.919,12 EUR
- Internal transfers	0,00 EUR

Deferred charges and accrued income (49) 2.696,04 EUR

Consist of:

- Prepaid expenses (Rent, subscriptions, insurances...)	2.696,04 EUR
- Accrued income (Events and sponsoring)	0,00 EUR

2.4.2 Liabilities

Trade debts (44) 26.769,30 EUR

The trade debts consist of:

- Suppliers 26.769,30 EUR
- Invoices to be received 0,00 EUR

Taxes, remunerations and social security 15.602,79 EUR

Consists of:

- VAT payable 12.614,39 EUR
- Net salaries payable -504,87 EUR
- Holiday pay accrual 3.493,27 EUR

Bonus accrual

No bonuses paid.

Holiday pay accrual

The holiday pay accrual amounting to 3.493,27 EUR has been calculated on an individual basis based on the agreed percentage confirmed by the authorities (18,80%) on the gross salaries of 2021.

Advances received on contracts in progress (46) 1.957,80 EUR

As per December 31st, 2021 The British Chamber of Commerce in Belgium holds deposits amounting to 1.957,80 EUR.

Deferred income

The deferred income is composed of advance billings of the 2021 membership fees. The total deferred income amounts to 119.123,17 EUR and can be split as follows:

- Patron memberships	35.615,00 EUR
- Corporate full memberships	55.554,17 EUR
- Corporate regular memberships	6.112,00 EUR
- Small business full memberships	14.100,00 EUR
- Small business regular memberships	3.092,00 EUR
- Non Resident memberships	250,00 EUR
- Sponsorship	0,00 EUR

Deferred income decreased from 184.354,43 EUR to 119.123,17 EUR mainly because invoiced membership fees dropped.

Accrued charges

The accrued cost is composed of charges billed and received in 2022. Related to 2021 such as local and regional taxes, accounting and legal costs.

- Accrued costs	4.400,00 EUR
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2.4.3 Profit & loss accounts

Gross margin (Operating result 70-60) 615.060,58 EUR

The gross margin consists of the 2021 subscriptions, the result of events organised for the members, other income and the written off debtors.

A total income of 495.673,73 EUR relates to the membership subscriptions.

The result of the events organised in 2021 amounts to 40.091,37 EUR, and consists of the following:

- Income events	2.413,77 EUR
- Income sponsoring	39.000,00 EUR
- Expenses events (catering, marketing, travel, venue...)	-1.322,40 EUR

The total other income of 91.614,68 EUR contains:

- Income business services	12.182,03 EUR
- Expenses directory	0,00 EUR
- Open4Business service	79.432,65 EUR

The trade receivables were written off for an amount of 12.319,20 EUR.

Services and other goods (61) -305.099,93EUR

The services and other goods are mainly composed of:

- Office rent and related expenses	82.241,36 EUR
- Other facility costs	4.054,21 EUR
- Postage, phone, fax, internet and copy expenses	22.416,69 EUR
- Computer maintenance and website	12.428,51 EUR
- Accounting and administrative fees	13.710,32 EUR
- Consulting fees	161.028,39 EUR
- Subscriptions and other costs	2.793,07 EUR
- Training	2.091,28 EUR
- Meetings and catering	887,11 EUR
- Marketing	3.448,99 EUR

Payroll charges (74/62) -226.100,36 EUR

The payroll charges recorded in the accounts agree with the statement from the social administrative office.

Depreciation (63) -13.298,76 EUR

The depreciations are in line with the depreciation schedule.

Other operational expenses (64) -23.574,45 EUR

Other operational expenses are due to taxes on real estate and local taxes.

Financial income/ expenses (75/65) -1.366,44 EUR

The financial expenses are mainly bank charges, exchange rate differences and negative payment differences. The financial income consists of interest received and positive payment differences.